

November 2, 2017

Rockville Centre, New York

The Board of Trustees held a Public Briefing Session at 6:00 p.m. on the above date in the Mayor's Office.

**PRESENT:** Mayor Francis X. Murray, Trustees Kathy Baxley, Emilio F. Grillo and Michael Sepe.

**ABSENT:** Trustee Edward J. Oppenheimer

**ALSO PRESENT:** Village Administrator Kathleen Murray, Comptroller George Scheu, Police Commissioner Charles Gennario, Supervisor of Water Distribution Kevin Reilly, Superintendent of Buildings Patrick D. O'Brien, Superintendent of Electric Philip Andreas, Mary Schmeling, Superintendent of Recreation Ginger Creegan, Director of Senior Services Chris O'Leary, Director of Public Works Administration Gwynne Feiner, Director of Public Works Operations John Thorp, Assistant to the Board Wendy Weinstock, Community Development Director Suzanne Sullivan, Purchasing Department Kathy McMahon, Director of MLK Center Patrick Morris, Public Relations Counsel Julie Grilli, Secretary to the Board Lisa Butler

**ATTENDANCE:** Approximately 1 person

The Board reviewed the proposed agenda for the November 2, 2017 meeting without taking any action.

On motion of Trustee Baxley, duly seconded by Trustee Grillo and carried by a vote of four to none, the Board voted to adjourn the meeting at 6:40 p.m.

November 6, 2017

Rockville Centre, New York

The Board of Trustees held a Public Briefing Session at 5:00 on the above date in the Mayor's office.

**PRESENT:** Mayor Francis X. Murray, Trustees Kathy Baxley, Emilio F. Grillo. Trustee Sepe arrived at 5:25pm.

**ABSENT:** Trustee Edward J. Oppenheimer

**ALSO PRESENT:** Village Administrator Kathleen Murray, Village Attorney A. Thomas Levin, Village Comptroller George Scheu, Assistant to the Board Wendy Weinstock, Superintendent of Buildings Patrick D. O'Brien and Superintendent of Electric Phil Andreas.

On motion of Trustee Sepe, duly seconded by Trustee Grillo and carried by a vote of four to none the Board voted to convene in Executive Session at 5:25pm to discuss legal advice, pending litigation and collective bargaining matters.

On motion of Trustee Sepe, duly seconded by Mayor Murray and carried by a vote of four to none, the Board voted to convene in public session at 6:00pm.

On motion of Trustee Sepe, duly seconded by Mayor Murray and carried by a vote of four to none the Board approved the Memorandum of Agreement between the Incorporated Village of Rockville Centre and CSEA, Local 1000, AFSCME, AFL-CIO, and authorized the Mayor or his designee to sign the Memorandum.

On motion of Trustee Baxley, duly seconded by Trustee Grillo and carried by a vote of four to none, the Board voted to adjourn the meeting at 7:00 p.m.

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The regular meeting of the Board of Trustees was held on the above date in Village Hall. Mayor Francis X. Murray opened the meeting at 7:03pm.

**PRESENT:** Mayor Francis X. Murray, Trustees Kathy Baxley, Michael Sepe and Emilio F. Grillo

**ABSENT:** Trustee Edward J. Oppenheimer

**ALSO PRESENT:** Village Administrator Kathleen Murray, Village Attorney A. Thomas Levin, Village Comptroller George Scheu, Police Commissioner Charles Gennario, Superintendent of Electric Philip Andreas, Superintendent of Water Kevin Reilly, Mary Schmeling, Fire Chief Brian Cook, Superintendent of Buildings Patrick D. O'Brien, Superintendent of Recreation Ginger Creegan, Director of Senior Services Chris O'Leary, Director of Public Works Administration Gwynne Feiner, Director of Public Works Operations John Thorp, Community Development Director Suzanne Sullivan, Public Relations Counsel Julie Grilli, Secretary to the Board Lisa Butler

**ATTENDANCE:** Approximately 31 people

Mayor Murray led the Pledge of Allegiance.

Mayor Murray spoke on the past six and a half years he has been in office with past Deputy Mayor Nancy Howard and the current Board. They had a vision to make Rockville Centre a better place to live, work and raise a family. The Mayor and the Board started refurbishing ball fields and also built one, removing parking meters fees after 6pm which resulted in more business moving in, and added apartments to our downtown area. Many roads have been redone, and the quality and safety of the roadways are a critical component to keep Rockville Center a desirable community. The Mayor and Board are committed to upgrading the Villages infrastructure, in doing so the process of road construction includes several stages and we understand road work impacts our resident's lives. We strive to minimize any inconveniences and we would appreciate your patience while we make these necessary upgrades that will benefit the Village in the future.

Mayor Murray introduced Trustee Kathy Baxley who spoke about her friend Tommy Maher. Tommy Maher is a South Side High School graduate and father of three children. Tommy has been an active role model for the children of Rockville Centre. Inspired by the help that came to New York after September 11<sup>th</sup>, Tommy wanted to honor the citizens who were killed in the recent Las Vegas shootings; he wanted to build something good out of evil. That is how #Honor58 was created. Tommy, his daughter Kelli and friend Aline will head across the US, driving to visit each state where a victim lived, and they will do a random act of kindness. Bracelets will be given out as they meet people across the US, and they will be asked to pass on the bracelet once they complete an act of kindness. We wish Tommy, Kelli and Aline much success on this journey.

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**ACB Case #15-2017 55 Fountain Ave LLC.**

Superintendent of Building Patrick D. O'Brien introduced Todd O'Connell, Architect P.C. The owner Mr. Hunter is seeking to do a two story addition, one story rear addition, second story addition, and interior alterations. Todd O'Connell presented the plans to the Board for their review and questions.

After hearing all persons who wished to be heard, on motion of Trustee Sepe, duly seconded by Trustee Grillo and carried by a vote of four to none, the Board voted to close the Public Hearing with respect to 55 Fountain Avenue.

On motion of Trustee Sepe, duly seconded by Trustee Grillo and carried by a vote of four to none, the Board voted to approve the Exterior Design Review Case #15-2017.

For details of the comments and discussions from the Board and public please refer to the DVD.

**ACB Case #13-2017 66 Vassar Place.**

Superintendent of Building Patrick D. O'Brien introduced Todd O'Connell, Architect P.C. the owner Mr. Steve Maroney is seeking to construct a single family dwelling with detached garage. Todd O'Connell presented the plans to the Board for their review and questions.

After hearing all persons who wished to be heard, on motion of Trustee Grillo, duly seconded by Trustee Baxley and carried by a vote of four to none, the Board voted to close the Public Hearing with respect to 66 Vassar Place.

On motion of Trustee Sepe, duly seconded by Trustee Baxley and carried by a vote of four to none, the Board voted to approve the Exterior Design Review Case #13-2017.

For details of the comments and discussions from the Board and public please refer to the DVD.

**ACB Case #14-2017 76 Vassar Place.**

Superintendent of Building Patrick D. O'Brien introduced Todd O'Connell, Architect P.C. the owner Mr. Steve Maroney is seeking to construct a new two story single family residence. Mr. O'Connell presented the plans to the Board for their review and questions.

After hearing all persons who wished to be heard, on motion of Trustee Grillo, duly seconded by Trustee Baxley and carried by a vote of four to none, the Board voted to close the Public Hearing with respect to 76 Vassar Place.

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On motion of Trustee Sepe, duly seconded by Trustee Grillo and carried by a vote of four to none, the Board voted to approve the Exterior Design Review Case #14-2017.

For details of the comments and discussions from the Board and public please refer to the DVD.

On motion of Trustee Sepe, duly seconded by Trustee Grillo and carried by a vote of four to none the Board approved Tax Certiorari Settlements for the following properties, as recommended by Cullen and Dykman LLP, the Village's special counsel.

R.B.W. Realty Co.	495 Merrick Road
172 Rockville Corp.	172-176 Sunrise Highway
Frank Berger	306-310 Sunrise Highway
The Frey Realty Co. LLC	11-15 St. Marks Avenue
CDR Rockville, Inc.	346-352A Sunrise Highway
250 North Village Owners Corp.	250 North Village Avenue
Mjer 2000, LLC	125 Merrick Road
183-185 Brower Avenue Realty, LLC	183-185 Brower Avenue
Rhea Nichols Realty Corp.	28-30 North Park Avenue
Hampton House Tenants Corporation	102 Morris Avenue
298 Merrick Road, LLC	298-304 Merrick Road
W.T.Bridenbach/WFB Realty	318-320 Sunrise Highway
Rockville, LLC	193-201 Brower Avenue
North Park Avenue, LLC	149 North Park Avenue
Dami, LLC	200,212,216 Sunrise Hwy.
Rockville Property, LLC	41 Maine Avenue
239 Maple Avenue Owners Corp.	239 Maple Avenue
195 Apts. Inc.	195 North Village Avenue
Rockville Realty & Development, LLC	200 Merrick Road
Ponegra Realty Corp.	239 Long Beach Road
Board of Managers of Park Lane Condominium	99 South Park Avenue
111 N. Park Avenue	34 St. Marks Avenue
602 sunrise Highway RVC, Inc.	602 Sunrise Highway
Thomas Mahoney	1-5A Maple Avenue
JBEM realty LLC	62&69 South Long Beach Rd
Kings Development Construction	222 Sunrise Highway

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On motion of Trustee Grillo, duly seconded by Trustee Sepe and carried by a vote of four to none the Board approved the following General Fund Budget Modifications for fiscal year 18.

To			From		
Department	Account	Amount	Department	Account Number	Amount
1210 - Mayor	410 - Supp & Material	\$ 1,500	1325 - Clerk Treasurer	484 - Contracts	\$ 1,500
1210 - Mayor	473 - Exp & Travel	\$ 5,000	1325 - Clerk Treasurer	484 - Contracts	\$ 5,000
5010 - Street Admin	112 - Overtime	\$ 4,000	5010 - Street Admin	7210 - Furniture	\$ 4,000
5010 - Street Admin	112 - Overtime	\$ 1,500	5010 - Street Admin	7250 - Other Equip	\$ 1,500
5110 - Str Maint	112 - Overtime	\$ 50,000	8160 - Refuse Coll	484 - Contracts	\$ 50,000
5110 - Str Maint	112 - Overtime	\$ 5,000	5110 - Str Maint	7250 - Other Equip	\$ 5,000
5110 - Str Maint	112 - Overtime	\$ 5,000	5110 - Str Maint	484 - Contracts	\$ 5,000
5110 - Str Maint	112 - Overtime	\$ 2,000	5010 - Street Admin	410 - Supp & Material	\$ 2,000
5110 - Str Maint	112 - Overtime	\$ 2,000	5010 - Street Admin	454 - Rep to Prop	\$ 2,000
5110 - Str Maint	112 - Overtime	\$ 1,500	5010 - Street Admin	473 - Exp & Travel	\$ 1,500
5110 - Str Maint	112 - Overtime	\$ 4,500	5110 - Str Maint	452 - Rentals	\$ 4,500
5110 - Str Maint	115 - Seasonal	\$ 302	5110 - Str Maint	7250 - Other Equip	\$ 302
7110 - Parks	112 - Overtime	\$ 5,000	7110 - Parks	484 - Contracts	\$ 5,000
7110 - Parks	112 - Overtime	\$ 3,000	7110 - Parks	454 - Rep to Prop	\$ 3,000
8540 - Storm Sewers	410 - Supp & Material	\$ 500	8120 - Sanitary Sewers	410 - Supp & Material	\$ 500
		\$ 90,802			\$ 90,802

On motion of Trustee Baxley, duly seconded by Trustee Grillo and carried by a vote of four to none, the Board authorized for the Mayor or his designee to execute the Community Development Block Grant Subrecipient Agreement 43rd Year between the County of Nassau and Village of Rockville Centre.

On motion of Trustee Grillo, duly seconded by Trustee Sepe and carried by a vote of four to none, the Board approved the extension of the contract with the NYS Department of Environmental Conservation for the 2013-2014 Urban and Community Forestry Grant through October 13, 2018, and authorized the Mayor or his designee to execute and extension agreement.

On motion of Trustee Baxley, duly seconded by Trustee Sepe and carried by a vote of four to none the Board approved the renewal of the Police Auxiliary Building Flood Insurance with Salerno Brokerage effective 12/5/17 through 12/4/18. All terms and conditions remain the same. The premium has increased from \$5,349.00 to \$5,384.00-.

On motion of Trustee Grillo, duly seconded by Trustee Baxley and carried by a vote of four to none, the Board approved, and authorized the Mayor or his designee to sign, a Professional Services Contract with ACS Advanced Control Systems for the maintenance of the new SCADA System and Sub Station RTU's at a cost not to exceed \$12,240.00-.

On motion of Trustee Grillo, duly seconded by Trustee Baxley and carried by a vote of four to none, the Board amended the Village fee schedule to increase the plumbing permit application fee from \$105.00 to \$115.00-.

On motion of Trustee Baxley, duly seconded by Trustee Sepe and carried by a vote of four to none, the Board voted to approve the following resolution designating property of the Village of Rockville Centre as surplus.

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Rockville Centre, New York

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**RESOLUTION DESIGNATING  
 PROPERTY AS SURPLUS**

Whereas, the Village of Rockville Centre (“Village”) heretofore acquired various equipment and property which thereafter has been used for various purposes; and

WHEREAS, such property is no longer needed, or has reached the end of its useful life for the Village, to the extent that it is no longer reasonable or feasible for the Village to continue to own and maintain such property;

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Board of Trustees of the Village of Rockville Centre, in regular session duly convened, does hereby declare the following equipment to be surplus, and authorizes and directs the Village Purchasing Department to solicit proposals for the sale of such equipment in its present and existing condition, and location, and without any warranties, express or implied, and submit the same to the Village Administrator:

Item / Model	Serial Number / YIN
Maridian M5208	2 phones
Maridian 0510880	1 phone
Nortel M5208	8 phones
Nortel M5316	6 phones
Aastra 8009	10 phones
Aastra M5208	3 phones
Aastra M5316	3 phones
Toshiba DK3220	3 phones
Toshiba DKT2020	12 phones
Toshiba DKT2010	5 phones
Toshiba DKT3020	1 phones
Win MK440 CT	5 phones

and it is further

**RESOLVED**, that the Board of Trustees hereby delegates to the Village Administrator the power and authority to designate or select the purchaser, or other disposition, of each such vehicle, equipment or property based upon a determination as to which proposal is in the best interests of the Village and consistent with applicable legal requirements, and it is further

**RESOLVED**, that the Mayor, or his designee, is authorized to execute and deliver a bill of sale or such other documentation as may reasonably be required to effectuate the transfer of each such vehicle, equipment or property to its approved purchaser upon payment in full for the purchase price for such vehicle, equipment or property.

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On motion of Trustee Baxley, duly seconded by Trustee Grillo and carried by a vote of four to none the Board approved the following resolution to accept a bench donation in honor of Larry Siegal.

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**Resolution in Support of Individual Bench Donation  
For the November 6, 2017 Board Meeting**

**Resolved, that the Board of Trustees hereby accepts the offer of the RVC Conservancy to donate a bench to the Village. This bench will be in honor of Larry Siegal.**

**Resolved, that the Village Administrator or her designee is authorized to accept the said donation on behalf of the Village, to determine the suitability of the bench and accompanying plaque offered for donation, and to determine the placement of the bench; and it is further**

**Resolved, that the Village retains the right, in its sole discretion, to move, remove or relocate the said bench in the event the Village should determine that it is appropriate to do so.**

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On motion of Trustee Baxley, duly seconded by Trustee Grillo and carried by a vote of four to none, the Board voted to approve, and authorized the Mayor or his designee to sign a Professional Services Contract with Virtual Town Hall Holdings, LLC d/b/a Virtual Towns and Schools for the design and implementation of a new Village website. The cost for the design and development is \$9,950.00 (payable over 3 years) and the annual service cost is \$3,500.00-.

On motion of Trustee Grillo, duly seconded by Trustee Sepe and carried by a vote of four to none, the Board voted to approve the following minutes.

- Briefing Session ----- September 28, 2017
- Executive Session ----- October 2, 2017
- Board Meeting ----- October 2, 2017



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Village Administrator Kathleen Murray advised that properly advertised Bid No. 1808CP1(881)Road Program phase II was properly advertised by the Purchasing Department and opened on September 14, 2017 the result of the bid opening is as follows:

VENDOR	COST
Roadwork Ahead, Inc.	\$ 909,896.00
Richard W. Grim, Inc.	\$ 937,992.00
A.I.I. Allen Industries, Inc.	\$ 966,907.50
Valente Contracting Corp.	\$ 970,106.90
Suffolk Asphalt Corp.	\$ 1,029,989.96
Pratt Brothers, Inc.	\$ 1,032,987.00
Laser Industries, Inc.	\$ 1,039,605.00
American Paving & Masonry Corp.	\$ 1,136,375.00
Frank Robustello & Son, Inc.	\$ 1,150,509.00
Pioneer Landscaping & Asphalt Paving Inc.	\$ 1,214,340.00
Woodstock Construction Group LTD	\$ 1,224,336.00

The following companies did not respond: Rosemar Contracting, Inc., and American Paving & Masonry Corp.

On motion of Trustee Baxley, and duly seconded by Trustee Grillo and carried by a vote of four to none, the Board awarded the contract to the lowest bidder substantially meeting all required specifications, namely Richard W. Grim Inc., for a total expenditure not to exceed \$937,992.00-.

Village Administrator Kathleen Murray advised that properly advertised Bid No. 1809E1(887) Manhole Roof Replacement #333 Merrick Road was properly advertised by the Purchasing Department and opened on October 3, 2017 the result of the bid opening is as follows:

VENDOR	FIXED PRICE (7AM-4PM, M-F)	INCREMENTAL HOURLY COST FOR NIGHT WORK 11PM-7AM, M-F)
Merrick Utility Associates Inc.	\$ 39,800.00	\$ 1,625.00/HR
Stassi Industries	\$ 49,675.00	\$ 545.00/HR
Frank Robustello & Son, Inc.	\$ 57,300.00	No Bid
Araz Industries Inc.	\$ 68,180.00	\$ 2000.00/HR

The following vendors did not respond: Bancker Construction Corp. and Allen Industries Inc.

On motion of Trustee Sepe, duly seconded by Trustee Grillo and carried by a vote of four to none, the Board confirmed the award to the lowest responsible bidder, Merrick Utility Associates Inc., for a total expenditure not to exceed \$39,800.00-. Due to deterioration of this site, this project was approved on October 18, 2017 prior to the November 6<sup>th</sup> Board Meeting.

Village Administrator Kathleen Murray advised that NY Prize Stage II Engineering, Design, Commercialization & Business Plan Assessment were awarded to RRT Engineering LLC on May 1, 2017 for a not to exceed expenditure of \$1,534,784.00 including a

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\$60,000.00 allowance. The Electric Department needs to make use of the allowance in the amount of \$4,249.14 to cover additional work necessary for the Energy Audit performed at the Maple Point Assisted living Facility. On motion of Trustee Baxley, duly seconded by Trustee Grillo and carried by a vote of four to none, the Board authorized the use of the allowance in the amount of \$4,249.14-.

On motion of Trustee Baxley, duly seconded by Trustee Sepe and carried by a vote of four to none, the Board voted to approve a Change Order for Bid No. 1706CP1(848) 2016 North Park Ave Streetscape/Road Restoration for the Village of Rockville Centre. Roadwork Ahead, Inc. was awarded the contract on July 11, 2016 for a total expenditure not to exceed \$1,187,375.00-. The Change Order is for six additional concrete footings needed to be installed to accommodate four plant hangers and two street signs for an additional cost of \$7,800.00 the revised total expenditure for this project is not \$1,195,175.00-.

On motion of Trustee Baxley, duly seconded by Trustee Grillo and carried by a vote of four to none, the Board voted to approve a Change Order for Proposal No. LP15-0449 Professional Engineering Services Associated with the Design and Construction of New Iron Removal System for Plant #2. H2M Architects and Engineers, Land Surveying and Landscape Architecture D.P.C, were awarded the contract on July 13, 2015 for a cost not to exceed \$352,300-. Since the award, the project has been increased to \$363,300.00 to include additional design, for which the change Order is approved.

	Original Purchase Order (Awarded 7/13/15)	Change Order (Approved 6/15/17)	Change Order (Board Approval Requested)
Description	Extended Cost	Extended Cost	Extended Cost
Phase 1 - Engineering Design Report	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
Phase 2A - Detailed Design Services - Survey	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00
Phase 2A - Detailed Design Services - Utility Markout	\$ 4,500.00	\$ 4,500.00	\$ 3,500.00
Phase 2A - Detailed Design Services - Soil Boring	\$ 7,000.00	\$ 7,000.00	\$ 6,000.00
Phase 2B - Design	\$ 172,000.00	\$ 182,000.00	\$ 184,275.00
Phase 2C - Regulatory Review	\$ 6,000.00	\$ 6,000.00	\$ 5,725.00
Phase 3 - Bidding & Award	\$ 2,500.00	\$ 3,500.00	\$ 3,500.00
Phase 4A - Contract Admin	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00
Phase 4B - Regulatory Review Admin	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
Phase 5 - Inspection Services	\$ 79,300.00	\$ 79,300.00	\$ 79,300.00
<b>Total</b>	<b>\$ 352,300.00</b>	<b>\$ 363,300.00</b>	<b>\$ 363,300.00</b>

Village Administrator Kathleen Murray advised that Bid No. 1701E1(863)2016 Continuous Emissions Monitoring System Engineering, Procurement & Construction Report was approved on February 6, 2017 for a total expenditure of \$649,364.00 including a \$50,000.00 allowance. The Electric Department needs to make use of the allowance in the amount of \$7,445.50 to cover the addition for a HVAC unit for CEMS cabinet and additional tubing for a sample line. On motion of Trustee Grillo, duly seconded by Trustee Baxley and carried by a vote of four to none the Board authorized the use of the allowance in the amount requested.

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On motion of Trustee Baxley, duly seconded by Trustee Grillo and carried by a vote of four to none the Board approved Bancker Construction Corp. to perform emergency repairs to the roadway surrounding a damaged fire hydrant on Sunrise Highway. Due to NYS DOT road repair requirements the Village will incur additional costs in the amount of \$16,816.25 which were not under the Water Requirements bid.

<b>Description</b>	<b>Cost</b>
Epoxy coated load transfer dowels	\$ 770.00
Wire Mesh reinforcement	\$ 760.50
Calcrete concrete base pavement	\$ 14,355.00
Full Depth Saw Cutting per NYS DOT spec	\$ 930.75
<b>Total</b>	<b>\$ 16,816.25</b>

Village Administrator Kathleen Murray announced that there were no changes to the Fire Department membership as of the October 17, 2017 meeting. The membership remains at 330 members.

On motion of Trustee Baxley, duly seconded by Trustee Grillo and carried by a vote of four to none, the Board voted to approve the Fire Department Membership report.

There being no further business, on motion of Trustee Baxley, duly seconded by Trustee Grillo and carried by a vote of four to none, the Board voted to adjourn the meeting at 8:15 p.m.

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Kathleen Murray  
Village Administrator/  
Clerk-Treasurer

KM/lb